

P.T.A. Association Meeting Minutes

October 8, 2020 via Zoom

**Board Members present**: Katie Castellanos, Jennifer Hurtikant, Emily Niemeyer, Luciana Yerena, Everett Allen Greer, Cecilia Mercado, Arlene Mercado, Evelyn Jimenez, Gabriela Valle

Excused absence: Dyanne Garcia Reyes, Luz Hartman

**Call to order by:** Katie Castellanos at 7:32 p.m.

**Location:** Zoom

**Minutes recorded by:** Cecilia Mercado

**Welcome/Call to Order** (Katie):

* Thank you for supporting our fundraising at MOD pizza. We still have expenses and we are trying to do our best for our kids and staff at Rio Hondo.
* Thank you for checking our website. There you will find: agendas, meeting minutes, it’s the official site to join PTA. It’s a great place to find out about Rio Hondo’s PTA.
* During this meeting we are going to look at our financial reports. Our income might seem like a lot, however at this time we have not paid our expenses.

**Treasurer’s Report: (Allen Greer):**

Presentation of July 2020 Treasurer’s Report

* Opening Checking Account Balance = $21,401.41
* Cash Received = 0
* Cash Disbursement = $1,020.60
* Ending Balance in Checking account (7/31/20) = $20,380.81
* Savings Account Balance (7/31/20) = $1,675.14
* Total Checking and Savings (7/31/20) = $22,055.95

Presentation of checks needing ratification: #’s 4817, 4819, 4837, 4840, 4841 totaling, $1,020.60

Presentation of August 2020 Treasurer’s Report

* Opening Checking Account Balance = $20,380.81
* Cash Received = $4,387.77
* Cash Disbursement = $3,590.01
* Ending Balance in Checking account (8/31/20) = $21,178.57
* Savings Account Balance (7/31/20) = $1,675.14
* Total Checking and Savings = $22,853.71

Presentation of checks needing ratification: #’s 4843- 4850 totaling, $3,590.01

Presentation of September 2020 Treasurer’s Report

* Opening Checking Account Balance = $21,178.57
* Cash Received = $1,310.61
* Cash Disbursement = $620.00
* Ending Balance in Checking account (9/30/20) = $21,869.18
* Savings Account Balance (9/30/20) = $1,675.14
* Total Checking and Savings = $23,544.32

Presentation of checks needing ratification: #’s 4851-4853 totaling, $620.00

**Motion #1: Jen Hurtikant motions to approve the treasurer’s reports for July 2020 – September 2020 and ratify checks. Emily seconds. Motion carries.**

Katie: On last year’s budget the Founders Donation to PTA was removed. Want to add it again to the 2020-2021 budget.

**Motion #2: Jen motions to place the $25.00 donation back in the budget. Sandra Galano seconds. Motion carries.**

**1st VP Programs (Dyanne Garcia Reyes)**

Reflections

* ***Reflections*** purpose is to recognize and encourage our students’ artistic abilities.
* I have uploaded a video that provides you with more information.
* Ms. Mendenhall has also given it to all the teachers.
* Students have the option to enter in any of the categories.
* Due date: October 30, 2020
* We will select winners that will continue to the next level.

H.E.L.P.S

* Donated food cans and toiletry goods.

**3rd VP Memberships**: (Gabriela Valle)

* We currently have 133 members.

Katie:

I would like our membership to go over 300+. We need everyone to promote PTA. It means so much for our students and teachers.

Thank you for your support!

**2nd VP Fundraisers** (Emily Niemeyer)

Thanks for all that supported our Mod Pizza Fundraiser!

* Want to start our Fall Fundraiser on October 26, 2020.

**Motion #3: Emily motions to approve the start date of October 26, for the Fall Fundraiser. Mrs. Mendenhall seconds. Motion carries.**

* Fundraiser will be done virtually. Catalogues/packets will be available online.
* Everything will be delivered directly to your address.
* Information will be posted on Rio Hondo’s social media pages.
* There are incentives/prizes based on how many items are sold that the company will be sent to winners.
* Mr. Williams: Sending the link to the families has been successful at other schools. Parents at Gallatin didn’t’ have to lift a finger or paper.

**Recording Secretary:** (Cecilia Mercado)

* No motions are needed for meeting minutes to be filed.
* Rio Hondo’s PTA Association Meeting Minutes for September 10, 2020 submitted for audit.

**Principal Report (**Mr. Williams**):**

* Happy Thursday!
* Had a good turn out for our school wide expectations assemblies.
* Assemblies were held by grade level, communicated our expectations as to how our students can show character during distance learning.
* Kids really enjoyed the videos. 5th graders shared that the assembly was great!
* We will continue these assemblies once students come back to campus.
* Coffee Chat with the Principal went very well.
* 150 Participants, topic was super relative.
* Addressed the topic of how to take care of ourselves.
* We have many resources available (mental health team, categorical resource teacher).
* New Rio Wellness website on Blooms is a great website to receive support (distant learning, mental health, concerns with child).
* Progress Reports went out on Monday.
* Out of our 800 students, 25 have not picked up their new device.
* Monday, October 12th is a school day. This day will replace the free day we had at the beginning of the school year. We will be emailing parents to remind them.
* Emergency Preparedness will be held next week. Students will be participating in an activity each day.

Questions from members:

* Joel’s Hickmann’s mom asked for clarification as to the procedure for submission of Reflection entries. Dyanne provided the answer.
* Choir and other extra curricula activities are provided through the Downey Foundation.

**Vice-Principal Report (**Dr. Jones**):**

* Parent conferences will be held November 16th through November 20th.
* Conferences will be held via a Zoom meeting. Teachers will be reaching out to schedule the conferences.
* Minimum days will be observed during the week of Parent Conferences.
* Afternoon Zoom session will be cancelled.

**President’s Report (**Katie Castellanos**)**

* Need to appoint an auditor for Rio Hondo mid-year PTA audit.
* Two audits will be held. The first one will take place January 2020.
* David Bell will be our CPA. He has public accounting experience and has been cleared by our Downey Council.

**Motion #4: Allen motions to appoint David Bell as Rio Hondo PTA’s**

 **Auditor. D. Mendenhall seconds motion. Motion carries.**

*Thank you! Visit our web website!*

**Next Association Meeting: November 12, 2020 at 7:30 p.m.**

Meeting adjourned at 8:27 p.m.

Recording Secretary: Cecilia Mercado

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date adopted as printed. \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date adopted as corrected.